

## Guidance and support

Everybody who would like to do a PhD or to carry out research as a Postdoc in Germany has to take care of many different formalities and a lot of paperwork. In addition to the written confirmation of a professor at TU Chemnitz to take over the role of a supervisor and to the application for PhD-studies, questions concerning visa requirements, residence permit, flat-hunting and child care may arise.

TU Chemnitz is committed to accompany and support its international PhD-students and Postdocs during this process. That is the reason why the Welcome Centre was established. Its services are designed specifically for the concerns of international scientists.

The Welcome Centre offers detailed information on its homepage and also individual guidance before the arrival in Chemnitz and during the first steps to be taken in the new environment by means of personal contact.

In addition, a wide range of further training opportunities is offered to international PhD students by the Welcome Centre, the Research Academy and the Competence School. Additional qualifications can be acquired and further key competencies are enhanced. Doctoral students and Postdocs who are enrolled at TU Chemnitz are entitled to participate in these events free of charge.

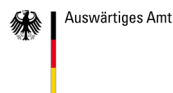
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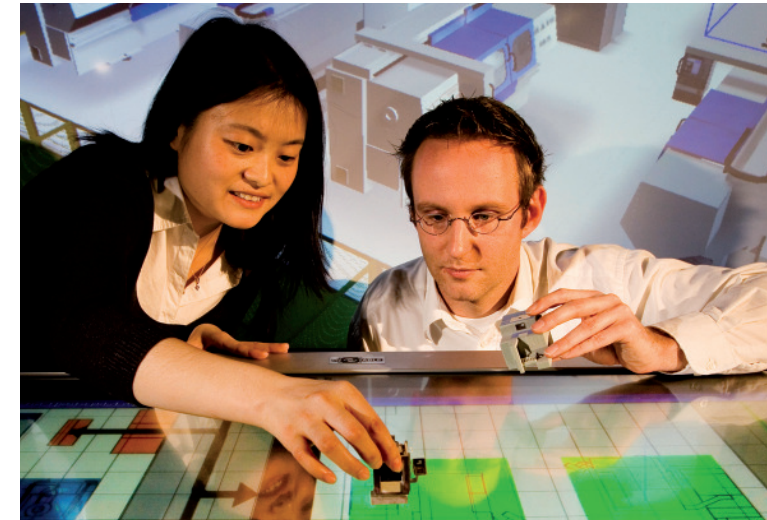


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Earning your PhD at  
Technische Universität Chemnitz  
An excellent choice



## Technische Universität Chemnitz

stands for internationally profiled and outstanding research in fields of global interest: Energy-efficient Production Processes, Human Factors in Technology, Smart Systems and Materials. It is extra-ordinarily well networked and attaches particular importance on its young scientists. For these reasons TU Chemnitz is an excellent address for international PhDs and Postdocs!



# Application for PhD-studies

In the case of decision to do their PhD at TU Chemnitz, citizens from EU-member countries are recommended to enrol as PhD-student. Citizens from Non-EU-member countries are asked to either enrol as PhD-student or, if offered, to sign a contract of employment comprising at least a half-time position (50%).

Thanks to their enrolment PhD-students at TU Chemnitz benefit from the same advantages as regular students and after the payment of the semester contribution they will receive a ticket for local public transport as well as special allowances at the canteen.

To meet the basic formal requirements for admission to PhD-studies at TU Chemnitz applicants are asked to file in a very good, in Germany recognised university degree which is equivalent to the German master's degree as well as a confirmation of a professor of TU Chemnitz to supervise the PhD-project.

For admission to PhD-studies it is necessary to file an application for admission to the Doctoral Examination Board of the respective faculty. The following documents should be i.a. submitted: CV, degree certificates, description of the doctoral research project as well as the confirmation of supervision of the professor who will supervise the elaboration of the thesis. Details can be looked up in the doctoral regulations of the faculties.

An application for admission can be submitted at any time to the Student Service of TU Chemnitz. All necessary forms can be found on the website of TU Chemnitz.

photograph: Jan Felber

# Visa and Residence

There are different legal regulations in Germany to acquire a visa and a residence permit depending on the country of origin. To all citizens from EU-member countries the regulations of the Vesting Law apply exempting them i.a. from the visa requirement when entering Germany. The regulations of the Residence Act, which include mostly visa obligations and also regulations for the issue of a Residence Permit, apply to all citizens from Non-EU-member countries, so-called "Third Countries".

The application for a visa has to be submitted to the German consular post at the respective country of origin before entering Germany and should be done as early as possible. The visa application will be submitted by the German consular post to the responsible Foreigners' Authority in Germany. Then, the Foreigners' Authority checks if all the necessary requirements for the issue of the visa are fulfilled. The German consular post is only authorized to issue the visa under the condition that the Foreigners' Authority has given its prior approval.

In case of staying more than 90 days or taking up employment in Germany, it is absolutely necessary to apply always for the German visa ("D-Visa") because it serves as a precondition for the issue of a Residence Permit in Germany. Holders of a "Schengen-Visa" ("C-Visa") are not entitled to get a Residence Permit in Germany which means that they will have to leave Germany after a stay of 90 days at the latest.